## MINUTES OF WOULDHAM PARISH COUNCIL MEETING TUESDAY 1<sup>st</sup> November 2016 AT 7.30PM WOULDHAM VILLAGE HALL

Present: Cllr Head, Cllr Jukes, Cllr Fulwell, Cllr Marr, Cllr Fitzwater, Cllr Adams, Cllr Parris, Cllr Goode

3 members of public

1.	APOLOGIES BCIIr Davis and Dalton (arrived late)	
2.	MINUTES	
	The minutes of the Parish council meeting held on the 4/10/2016 were	
	proposed by Cllr Fitzwater and seconded by Cllr Jukes to be a true record	
	of proceedings. It was agreed by all other councillors that the minutes	
	were to be signed by the Chairman.	
3.	MATTERS ARISING FROM MINUTES	
	Members agreed that any other matters arising from the minutes would	
	be dealt with under the appropriate heading, as the meeting progressed	
	through the agenda.	
4.	DECLARATIONS OF INTEREST	
	Cllr Head Grounds maintenance	
5.	EXTERNAL REPORTS	
5.1	Borough Councillor: Report received. Clerk to inform BCllr's, Trudy Clark	Clerk
	and Aylesford PC about lack of sign on Rochester Rd coming up to Bull	
	Lane. BCllr Davis comments that they have asked for a delay to any work	
	until Hall Rd opens and traffic settles.	
5.2	County Councillor: None	
5.3	Police report: Nothing to add from PCSO regarding the recent car crimes	
5.4	Neighbourhood Watch Scheme: None	
5.5	Youth Club: None	
6.	PLANNING	
6.1	Planning applications considered and commented upon by the Planning	
	Committee NONE	
6.2	Planning consents issued:	
	16/02351/FL Flood Bund	
6.3	Planning applications refused: None	
6.4	Other planning issues:	
	16/02326/RM revised drawings	
	LOCAL PLAN	
	Cllr Goode would like written confirmation that the 3 call for sites will not	
	be built on in the next 2031 year plan, esp. allotments. Contact Burham	Clerk
	to ask them to query Southern extension. WPC would like to comment	
	Southern extension would make good open space	
7.	PETERS VILLAGE	
7.	Lifebuoys and ladders. Trenport Mngt Company to take responsibility.	
	Poo bin disappeared from PV, Trenport prepared to pay 50% if WPC pay	
	25% and 25% from TMBC. BCllr Dalton to ask TMBC. Trenport are not	
	•	
	prepared to pay if it disappears again. Bins on walkway need emptying,	
	Trenport to arrange. Vandalism and graffiti appeared in PV. No-one	Clerk
	currently responsible for security. Cllr Parris spoke to Headmaster and	CIELK

		1				
	Vicar re: lighting on footpath to new school at Hall Road, there is a	Clerk				
	concern that it will be dark for children to walk home in the winter, PC to write to Governors, Jared and Diocese to request lighting be put in before					
		Clerk				
	school opens. Discussed a welcome leaflet from WPC to new residents in PV, ask Trenport to put into welcome pack.					
	Ask TMBC what day rubbish collection will be.					
8.						
	Virginia Brown from Jellybeans. Had quote for works to Village Hall					
	garden. Hands out copies. A new, large shed for storage then dispose of					
	metal shed, put on KWC. Landscape Company to do on Saturdays over					
	4/5 weeks. Need to book with clerk. All Council agree to work being					
	carried out. Cllr Fitzwater suggests making a donation, JB have struggled					
	to get quotes from landscapers.					
	Vote on agreement of the proposals:					
	Propose Clir Fulwell seconded Clir Jukes. <b>All agree.</b>					
	MOP from Wouldham: would like to mention that Scarborough Lane traffic is very fast, she runs early in morning, mentions dog walkers also					
	walk early, KCC have put access only signs at bottom of Lane and Church					
	St while Hall Rd is still closed. Chair explains Lane in Burham but that it is	Clerk				
		CIEIK				
	a public highway. Remind Bellway about sign next to Margetts Lane					
9.	STREET LIGHTING:					
5.	Clerk have asked Sue Kinsella about converting our own lights					
	Christmas tree lights. Had to re-sign contract to purchase the telephone					
	box. Are we going to buy tree? All agree.					
10.	HIGHWAYS AND VERGES:					
	<b>DYL on Knowle Rd</b> , consider tagging it on to current TRO. Contact Andy					
	Bracey. Possibly use a Bus stop box if not DYL, entrance to Cornwell Cres,					
	someone parks on left, strictly not illegal so extend DYL . Site meeting	Clerk				
	required.					
	Bus service. So unreliable, write as PC to Arriva and KCC to complain, ask					
	them to use KWC as Arriva have FB page. Ask them to contact clerk when					
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	Has had final cut of year.					
14.	VILLAGE HALL:					
14.1	<b>Existing Hall:</b> No meeting. Light fixed. Guttering in front to be emptied.					
14.1	<b>New Hall:</b> Good use of photographic exhibition and Halloween drop in to					
14.2	get survey responses in.					
15.	RECREATION GROUND:					
	Revised quote for <b>playground equipment repair</b> been sent to TMBC.					
	<b>FC Wouldham</b> : Suggested lending them money to be paid back by match	Clerk				
	fees but as they are not here cannot get the full story. Need full proposal					
	in writing. Discussion on PC not loaning money in case of default.					
	Need to get new goal posts up and move small posts which are spoiling					
	the grass, minis could use a smaller pitch.					
	<b>CCTV.</b> Plan of Rec shown with proposed electricity supply, have quote of					
	£1290+VAT. Only used £170 of grant so far. Can get CCTV fitted in so that					
	once power in can just be plugged in (chase Lee for quote). Discussion on					
	position of cabin for FC Wouldham and charging them for their own					
	power. Question on power lines under tarmac, will be OK. Electric meter					
	box, need quotes.					
	Need noticeboard in PV, get quotes. Could use spare board in front of					
	hall to be near the new cabins.					
	Vote on payments to UK Power by BACS. All agree.					
	Can Council consider <b>"Dogs must be kept on lead on the Rec"</b> , need to think about how it will be enforced. CCTV might be a deterrent. Mixed					
	views from Councillors with some against.					
16.	ADMINISTRATIVE AND FINANCIAL MATTERS:					
16.1	ADMINISTRATIVE AND FINANCIAL MATTERS: Approval of accounts:					
10.1	Cllr Adams and Cllr Fulwell sign cheques.	Clerk				
	Budget for year shown to Council.	Clerk				
	Budget for year shown to Council. Discussion on keeping more money in Nationwide account from Current					
	account. Find out access to money from BS, Clerk to report. Ask Martin					
	Lewis.					
16.2	Discuss and approve matters for Parish Magazine:					
	Welcome to new residents, leaflet in Trenport welcome pack (contact					
	details, dustmen etc) Photo exhibition, Halloween drop in, survey, river					
	walk, progress of CCTV. Defib training.					
	<b>DONATIONS</b> : Defib for the school. Recommend £150. Proposer Cllr Parris					
	second Clir Jukes all agree.	Clerk				
	VH Garden. JB accounts have a healthy reserve float. Cllr Fitzwater					
17	proposes £100 seconded Cllr Fulwell. 7 agree 1 abstain	Clerk				
17.	CORRESPONDENCE:					
	Planning enforcement TMBC Snodland Town Council					
	Kent Police					
	Kent Police					
18.	DATE OF NEXT MEETING:					
10.	December 6th					
19.	QUESTIONS FROM COUNCILLORS, CHAIRPERSON AND CLERK:					
	Cllr Fulwell: Trenport to discuss land at Portland Place and Ravens	Clerk				
	Knowle send note to remind them about previous discussions.					
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Cllr Goode. Bulbs planted along Church. Suggestion on planting near the	
cabins	Clerk
Cllr Fitzwater. Would like letter sent to Mr Blackburn. CC copy to police.	
6 agree 2 abstain	
Meeting closed 9.25	

## Wouldham Parish Council- cashflow to end of financial year 2016-2017 w Nav - 1

For November	
Bank Account Balance as at 31st October Current account Nat West (PC)	£ 45,722.13
Savings account Nationwide Monies belonging to Youth	£ 10,362.21
Club Monies belonging to Fun Day (incl 2016	£ 83.00
budget)	£ 1,651.18 (119.96+500)

## **Receipts paid in October** NONE

## Payments cleared up to 31/10/16

i dynienes ei	cuicu	up to 51/10/	10				
03/10/2016	SO	F Rance	Litter duties	£	199.80		
06/10/2016	3100	Headland	Verge cut	£	70.00		
07/10/2016	BACS	Came &Co	Insurance	£	2,287.77		
11/10/2016	3107	N Grimes	Fun Day	£	81.00		
11/10/2016	3109	N Grimes	Salary	£	1,039.61		
12/10/2016	3105	Staples	Stationary	£	123.41		
13/10/2016	3106	SJS Property	Allotments	£	330.00		
19/10/2016	3110	HMRC	PAYE	£	596.94		
24/10/2016	3086	VOV	PCSO donation	£	200.00		
24/10/2016	DD	E On	Street lights	£	24.71		
25/10/2016	3111	J Head	Display boards	£	211.09		
25/10/2016	3112	J Head	Cabin transport	£	170.00	£	5,334.33
Cheques remai	ning un	cleared					
	3104	KALC	Training	£	72.00		
	3108	G Goode	Bulbs	£	36.71	£	108.71
Payments to be	e approv	ved November m	eeting				
	SO	F Rance	Litter duties	£	199.80		
	DD	E On	Street lights	£	24.71		
	3113	Headland	Grounds Clearance	£	150.00		
	3114	Headland	Grounds Maintain	£	2,280.00		
	3115	N Grimes	Storage shelving	£	143.95		
	3116	N Grimes	Salary	£	1,073.10		
	3117	PKF	Audit	£	240.00	£	4,111.56

47456.31

Dated\_\_\_\_\_

Estimated balance carried forward to December 2016				
43,236.04				
	£			
10,362.21	53,598.25			
	-,			